



School Admissions Timetable 2024/25 for Secondary Schools

From 1 September 2023: Parents/Guardians who live in Surrey will be able to apply for a secondary school place. Applicants should be encouraged to apply online at www.surreycc.gov.uk/admissions in order to prevent delays with postal applications.

During September and October: School tours, Open Events and general advice to parents are available. Please refer to the Surrey County Council website: www.surreycc.gov.uk/admissions to access the online application form and information on how to apply. The secondary school listing which sets out the admission arrangements for Surrey schools is available on the Surrey County Council website. Alternatively, parents can call **0300 200 1004** to have a hard copy of the school listing sent to them.

Before 21 October 2023: Applicants are encouraged to submit their forms by **Friday 20 October 2023** as this is the Friday before half term. However, secondary applications will be accepted up to **Tuesday 31 October 2023**. Applications must be returned directly to the child's Home Local authority.

31 October 2023: Closing date for secondary applications. Applications submitted after this date will be considered as late unless they are late 'for good reason'.

12 December 2023: The last date that an application might be accepted by the LA as 'late for good reason'.

1 March 2024: Applicants who applied online will be sent an email or receive a notification through the app 'ParentComms' with their outcome. Online applicants may also log in to their online account to view the outcome.

Letters will be sent by 1st class post on **1 March 2024** to applicants who applied on paper and do not have an email address.

By 15 March 2024: Applicants will be asked to accept or decline their offer online or, if they have made a paper application, by returning the paper reply slip to the School Admissions team.

Contact details for parents:

Email: schooladmissions@surreycc.gov.uk

Tel: 0300 200 1004

Postal address: Admissions & Transport Team,

Quadrant Court, 35 Guildford Road, Woking, GU22 7QQ