

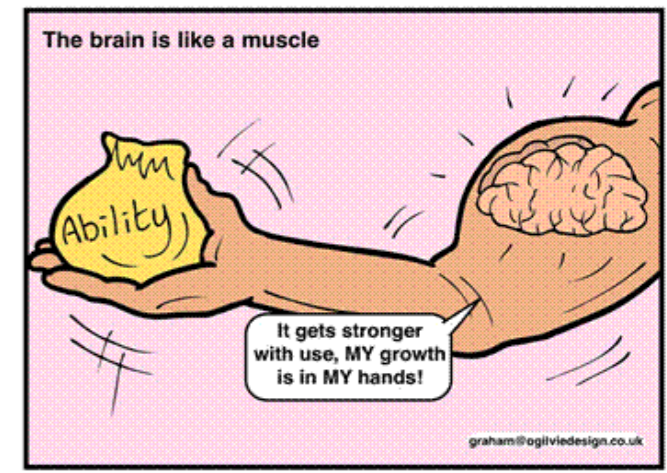
# 1. Getting Prepared

- Get going:**
- **Revision Timetable.** Discuss this with your parents and your tutor. Give extra time to subjects you find difficult. If your timetable is too ambitious you will not stick to it.
  - **Cover a variety of subjects** each day. Revise topics you enjoy followed by boring or difficult ones.
  - **Reward yourself** for keeping on target.



- Make**
- **Check** the dates, places and times of your exams.
  - **Revision Pyramid.** Make a revision pyramid for each subject. At the top note down what you absolutely must cover. In the middle write down what the second priorities are. Finally write at the bottom what you'd like to cover when you've done the essentials.
  - **Sleep and rest** are as important now as ever. Late hours and coffee won't help you. You can't revise when you're tired!
  - **Equipment** Do you have everything you'll need? Take special care with equipment for practical exams.

- Black Pens
- Pencils
- Rubber
- Sharpener
- Calculator
- Ruler
- Compass



# 2. More Prepared

**Be Active!**  
**You need to read and understand**  
**Active revision stops you getting bored.**  
**Highlight key points.** Use colour coding.

Team up with a friend to revise and test each other.

**Revision Cards-** Condense notes into key headings on cards. Use colour and diagrams to engage your visual memory. Pin up these cards in your bedroom or carry them around. Make a poster or a pattern note to cover key areas. Just before the exam pin up revision cards round the house and involve your family! Try explaining something to them or ask them to test you. Find a good revision guide that breaks the topics down. Study past papers.

**Red Ink.** Go back to your teachers' comments on your work. It's easy just to look at the grade or make and ignore the written comment.

**Experiment** to find out the best time for you to revise. Don't work right up to bedtime. Work to regular times each day. Leave time for relaxation.

**Where?**  
 Find places where you can concentrate. Don't let your friends interrupt you. Music might help you revise by shutting out distractions. Leave your work set out for next time, but be tidy and put away what you are not using to work effectively.

**When?**  
**Not at the last minute. Don't kid yourself that you can cram two years' work into a few days' revision. A little revision regularly is best.**

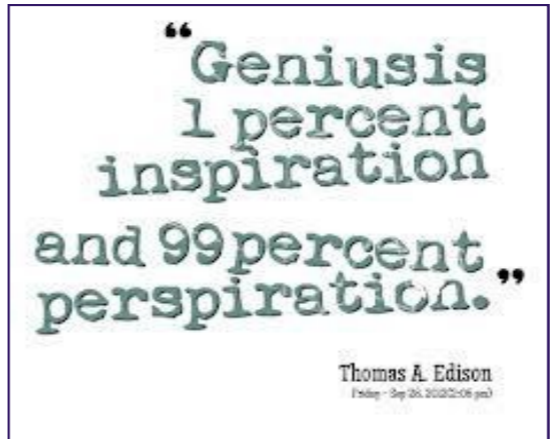
**Check notes** after you make them to see that they make sense. Are abbreviations clear?

**Get organised now** file notes and back up computer files.

**Always look, listen and learn.** Watch out for relevant TV, radio programmes and web sites. They can bring topics alive and help you understand difficult areas.

# 4. The Exam Day

**Set the alarm!!** Allow extra time so you're not in a rush. Double check the time and place of the exam and be there in good time.



**I can't do it yet!**

# 5. In the Exam

**Before starting** re-read the instructions and check which questions to answer.

**Divide your time** between the questions according to the number of marks. Keep checking the clock. You must do justice to each question in order to do your best. If you don't answer all the questions you should, or you will lose a lot of marks.

**Read the questions** twice, underlining key words to make sure you answer what is set rather than what you wish had been set.

**Plan.** For essays, jot down a brief plan using key words. Planning lets you answer the question that has been set, gives you confidence and helps you to think.

*Answer your best questions first, but keep an eye on the clock.*

**No time.** If you are running out of time, answer in note form.

**Check.** When you finish, check the question and your answers! You may not feel like doing this, but it is vital. Make corrections and additions clearly.

3. 40-10 Guide...this way...

