

Covid-19 Measures for Music Lesson and Peripatetic Music Lesson (22.09.20)

[Guidance from \(1\) Government document: Full Opening Sept 2020 updated 17.09.2020](#)

[\(2\) Working Safely during coronavirus covid/ Performing Arts updated 17.09.2020](#)

Schools can continue to engage peripatetic teachers during this period, including staff from music education hubs.

Peripatetic teachers can move between schools, for instance, but you should consider how to minimise the number of visitors where possible. They will be expected to comply with arrangements for managing and minimising risk, including taking particular care to maintain distance from other staff and pupils. To minimise the numbers of temporary staff entering the premises, and secure best value, you could consider using longer assignments with peripatetic teachers and agree a minimum number of hours across the academic year.

If a teacher is operating on a peripatetic basis, and operating across multiple groups or individuals, it is important that they do not attend a lesson if they are unwell or are having any symptoms associated with coronavirus (COVID-19) such as fever, a new and sustained cough, loss of sense of taste or smell. In addition, they should:

1. Maintain distancing requirements with each group they teach, where appropriate.
2. Avoid situations where distancing requirements are broken; for an example demonstrating partnering work in dancing.
3. Make efforts to reduce the number of groups taught and locations worked in, to reduce the number of contacts made.

Further information on the music education hubs, including contact details for local hubs, can be found at music education hub, published by the Arts Council England.

Review Date

The practical measures highlighted below are to be reviewed in response to any future changes to government guidance, notably those pertinent to Education and Arts Education, and to ELT covid 19 policy changes. This risk assessment is to be reviewed after the first three weeks of peripatetic music teaching.

General Guidance Suggestions for EHS:

1. Practice rooms will be locked and out of bounds to students before/after school, and during breaks and lunchtimes for at least the Autumn term. This is to reduce the number of people using the space, and to ensure the rooms are not crowded. They will not be used for KS3 Music lessons, and only one student will be allowed per room in KS4 lessons. The only exception is the use of the recording studio for assessment purposes in GCSE and BTEC Music lessons for Y10 and Y11 – the recording studio will only be used afterschool for term 1 for GCSE/BTEC music classes.
2. Students must proceed directly from their classroom base/zone to the practice room where their lesson is scheduled to take place. The information board in Performing Arts will not be used to display lesson timetables to avoid unnecessary visits to the PA block. It is the music tutor's responsibility to send out a timetable of lessons/location so the student is clearly aware of when and which practice room their lessons is due to take place. Missed lessons cannot be made up on the day and must be rescheduled via email or phone conversation by the tutor/parents at the tutor's discretion. When possible, teams will be used to communicate lesson timetables and other important information.
3. Hand sanitiser will be available in each room. Pupils and teachers should use the hand sanitiser before and after each lesson, and can use it during the lesson at any point should they wish. Antibacterial wipes will also be provided in each room, which must be used to wipe down the keys of the piano or any other 'shared' instrument/equipment (i.e.- drumsticks, mics, amps, XLR/jack leads, etc.) after each lesson if they have been used.
4. The doors of practice rooms will be kept open at all times when instrumental lessons are taking place in them, for ventilation reasons. This is with the exception of drum lessons, for noise reasons. In order to ensure all practice rooms are sufficiently ventilated and cleaned, there will be a 5-minute gap timetabled between each lesson with the door propped open.
5. For piano, violin and guitar lessons, all students and teachers must wear a mask. It is the individual student and teacher's responsibility to provide the mask, however, there are spare visors/masks in the Performing Arts office should a student/staff forget their visor/mask and the student/staff will need to keep these once borrowed. Should they not bring a mask, the lesson cannot take place. For vocal, woodwind and brass lessons, it will not be possible to wear a mask, however there will be individual 'student' and 'teacher' zones marked out in the room, which each other must not cross whilst the lesson is taking place. For vocal lessons, students and tutors should face away from each other where possible. 2m social distancing and non-contact will be observed for all lessons.
6. The Blue Practice Room and MU2 will be the only two rooms in operating for peri music lessons due to the need for 2m distance between staff and students and the need for adequate ventilation. The Pink and Orange rooms may be used as 'holding' spaces, where necessary. The 'peri lesson timetable' outlines the full details regarding lesson timings, designated classroom spaces for lessons and key areas for entrances and exits.

7. Peripatetic music staff will be provided with an electronic copy of the ELT Covid 19 policy alongside a copy of the Peri Music Lessons risk assessment and will be provided an overview of key changes to enable them to familiarise themselves with the new protocols. Peri staff and parents/carers/guardians will be required to read and sign a copy of the risk assessment to acknowledge the measures in place and to confirm acknowledgment that there is an inherent risk with face-to-face peri lessons. Where students undertaking any activity are especially vulnerable to COVID-19 it is the Parents/Carers/Guardians responsibility to make the head of Department aware of this, and an individual Risk Assessment must be undertaken regarding any planned delivery.

Risk Assessment

Risk	Gross Likelihood	Gross Impact	Control Measures	Net Likelihood	Net Impact
Transmission of Covid-19 when entering and leaving the PA block	High	Moderate/High	<ul style="list-style-type: none"> • Pupils enter via designated entrance/exits with a separate entrance/exit for learners with lessons in the MU2 and those with lessons in the Blue practice rooms. • Pupils have a specific seat according to the seating/standing plan and are seated so as not to cross paths. • Pupils are dismissed in a set order via outside fire exits where possible (MU2) during busy lesson change-overs, with the theatre technician assisting to ensure safety of students surrounding parked cars. This incidence occurs for only 3 timetables lessons over the course of a week. • Lessons have been timetabled to be staggered with those KS4 curriculum lessons timetabled in the Performing Arts block to avoid students passing one-another. • Break times and lunchtimes and the use of the area outside the Performing Arts block has also been considered. Therefore, lesson changeovers do not take 	Low	Moderate

			<p>place during these times unless the lesson is for a year 11 student.</p> <ul style="list-style-type: none"> • On days where there are two peri staff teaching – the lessons have been staggered as much as possible to avoid students passing one-another. • Staggered the arrival of peri staff to the Performing Arts block and their breaks to minimise risk of crossing paths with learners. Peri staff to use their designated teaching room for breaks unless they require the bathroom. • Signs to be placed on the double doors next to the Performing Arts office highlighting the doors as an entrance/exit for peri music lessons taking place in MU2 and a sign on the front of the main double doors highlighting the doors as an entrance for peri music lessons taking place in the blue practice room. 		
Transmission of Covid-19 when in music lessons			<ul style="list-style-type: none"> • Music lessons will only take place in the rooms MU2 and the blue practice studio which will allow for different activities to take place • Rooms should be cleaned when there are different bubbles using them consecutively 		
Transmission of Covid-19 when using musical keyboards			<ul style="list-style-type: none"> • Pupils will have an allocated keyboard which only they are allowed to use • Keyboards will be powered on by a gloved member of staff at the start of the day to ensure their functionality • Keyboards will be cleaned after use by a gloved member of staff (i.e. PA technician) using recommended products 		
Transmission of Covid-19 when singing, or playing wind or brass instruments			<ul style="list-style-type: none"> • Singing must only be completed by a maximum of 10 people (including adults) with all pupils being part of the same bubble, if possible, outside. In the case of peri teaching, there is a maximum of 2 people - 1 student and 1 staff singing at the same time. 		

			<ul style="list-style-type: none"> • Pupils must all face back to back, side to side positioning or away from other persons within the room. • Pupils must maintain a minimum of 2m distance between each other. Room MU2 provides ample distance for 2m +. • The leader, who is likely to be facing the performers, must be at least 3m from the front row • The room must be well ventilated, performing outside is preferable • Pupils playing wind or brass instruments must use their own instrument • For GCSE recorded singing sessions – ensure that there is a maximum of only 1 staff member and 1 student in the room and that staff/student maintain a distance of 2meters+. A face visor to be provided to the member of staff assisting with the recording also. 		
Transmission of Covid-19 when using electronic equipment such as amplifiers/leads etc			<ul style="list-style-type: none"> • Amplifiers must be set up by a gloved member of staff only prior to the session • Any cables or guitars used are to be used solely by one person • Cleaning with any kind of fluid is likely to damage the equipment in the long term so separate equipment to be used with peri lesson and regularly timetabled lessons and contact points with the equipment is to be cleaned after each lesson. Ensure equipment is not cleaned with spray but anti-bacterial wipes to help avoid damage. 		
Transmission of Covid-19 using classroom percussion and ukuleles			<ul style="list-style-type: none"> • All equipment must be used solely by one person and then must be cleaned before use by another student. 		
Transmission of Covid-19 whilst using computer equipment			<ul style="list-style-type: none"> • Remote software will be used to power on and switch off the computers, or by a gloved member of staff 		

			<ul style="list-style-type: none"> • Pupils will be allocated a PC/Mac, maintaining a distance where possible • Once finished using a PC/Mac, students must use a sanitised wipe to wipe down the keyboard, mouse, chair and surrounding working area before being dismissed 		
Transmission of Covid-19 in peripatetic lessons			<ul style="list-style-type: none"> • Peripatetic staff members and parents/carers/guardians are made aware of all relevant parts of the risk assessment and should sign a risk assessment prior to starting lessons to confirm awareness of the measures in place and to acknowledge that there is inherent additional risk from peri lessons. • Peripatetic staff are given an allocated room, which meets distancing requirements for staff (2m) • Pupils will bring their own guitars to lessons, and take away at the end of lessons • Pupils will have an allocated seat which must not be shared with other pupils • Pupils and staff will adhere to the guidelines for using equipment as listed above • Peripatetic staff must remain in their allocated room for the duration of their teaching, with the exception of comfort breaks, when they should wear a face covering. • Peripatetic staff must not walk around the school to find pupils who do not attend lessons at their allocated time • At least 5 minutes gap must be left between each lesson to help assist with lesson change-over and avoid learners crossing paths to/from lessons. • Peripatetic staff are welcome to continue teaching virtually in the evenings rather than attending the site should they wish to 		
Transmission of Covid-19 when taking part in extra-curricular			<ul style="list-style-type: none"> • Extra-curricular music activities must only contain pupils from a single bubble 		

<p>music activities- TDB whether or not ECAs are allowed to run or not</p>			<ul style="list-style-type: none"> • All above guidance applies to the use of instruments and equipment • Pupils must register their intention to attend via electronic means in order to meet maximum occupancy requirements for singing, wind and brass activities and plan appropriate entrance and exit relating to the activity • Extra-curricular activities must not compromise the ability to use the music suite for curriculum music lessons 		
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