



**ESHER CHURCH OF ENGLAND HIGH SCHOOL**  
MORE LANE ESHER SURREY KT10 8AP  
01372 468068 / head@esherhigh.surrey.sch.uk  
www.esherhigh.surrey.sch.uk  
**Headteacher : Mr M Boddington**

22 August 2019

Dear Student,

Please find enclosed the results of your GCSE exams undertaken this summer. We hope you have achieved well and are happy with your results. If there are any results you are concerned about, please discuss them with the Head of Department (HOD) of the subject/s you are concerned about.

The HOD will analyse your result and marks and make recommendations as to whether they consider you should access Post Results Services (PRS). If you do wish to proceed with a Review of Results, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be **lower** than the original grade you received;
- = Your original mark is confirmed as correct, so there is **no change** to your grade;
- Your original mark is raised, so your final grade may be **higher** than the original grade you received.

If, after considering all factors, you wish to proceed with PRS there are two pathways available:

1. If your result is only one or two marks off a higher grade boundary the HOD may recommend a review of marking (or other service including a Priority Access to Scripts, service 3, where available) and the school will pay for it;
2. If your result is more than two marks off a higher grade boundary you can still apply for PRS and the school will do this on your behalf. In this case you must pay the awarding body fee plus a £5.00 EHS administration fee. In this case there is a greater risk of moving down a grade as, if your mark is lowered, you may fall into the grade below.

In both cases the consent form to request the services and that you are aware of the possible outcomes must be submitted and signed by you. This form is available from your HOD or the Exams Officer and must be completed, signed and returned before the deadline.

### **Fees (where applicable)**

PRS are charged per unit e.g. if you request a Review of Results on both papers for a subject which has two papers then the fees will be multiplied by two. If you wish to apply, please return the signed consent form and fees to the school in an envelope marked "Exams Office attention" by the deadline detailed below. Fees can be paid online or by cheque. If you have paid online, please note this on your consent form.



**Artsmark  
Gold Award**  
Awarded by Arts  
Council England



- By Cheque, with reference EHS4152 and your name on the back.
- Online via a bank to “Esher CofE High School Main Account”, sort code 30-94-77, Account No 65307968 reference “EHS4152 + *your name*”.

The following table shows the awarding body fees per unit, plus the £5.00 administration fee.

	Services	Deadline	AQA	OCR	Pearson / Edexcel	WJEC / Eduqas
1	Review of Results: Clerical re-check	17/9/19	£13.05	£22.45	£16.30	£16.00
	Including copy of script		£27.40	£34.60	£16.30	£27.00
2	Review of Results: Review of marking	17/9/19	£42.55	£64.80	£45.40	£42.50
	Including copy of script		£56.90	£76.95	£45.40	£53.50
3	Access to Scripts: priority copy of script to support a review of marking	27/8/19	£19.35 English Language & English Literature only	£17.50	£5.00	£16.00
4*	Access to Scripts: copy of script to support teaching and learning	24/9/19	-	-	-	-

\* Service 4 will be requested (with your consent) and be paid for by the school.

### Collection of GCSE Art and Photography Works

Your GCSE art and/or photography work will be available for collection **on Wednesday 13<sup>th</sup> November**. The work will be laid out in the art rooms in piles – you will be able to collect the work before and after the Awards Presentations. Please be aware that due to the outstanding efforts of the students, lots of the work has been selected for display around the school and will be available for collection later in the school year. We are grateful for your continued support in allowing us to celebrate your achievements and share it with students in lower years.

If you are unable to make the above date, please let Mr Allin, Acting Head of Art, know as soon as possible at [ballin@esherhigh.surrey.sch.uk](mailto:ballin@esherhigh.surrey.sch.uk). Mr Allin will ensure your work is kept safely and arrange an alternative time for you to collect it. Likewise, if you would like to organise a friend or family member to collect the work on your behalf, please let Mr Allin know. Due to limited storage space, we can only store uncollected work up until Christmas so please do make arrangements to collect your work before then. Please don't turn up unannounced as lessons will be taking place and it will not be possible to collect your work. If an alternative day needs to be organised, it will need to be done in advance and during after-school hours to avoid disruption to the school day.

Any work on display will be kept until the end of the academic year. We will contact you with a date in July 2020 for you to collect this work.



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**Collection of Design and Technology Projects (Non-exam assessment)**

If you would like to collect your D&T NEA please email Mr May (smay@esherhigh.surrey.sch.uk) and work will be available to collect after school hours during the **week beginning Monday 14th October**. Any work not collected by Friday 18th October will be disposed of.

**Donations to the School**

The school would be grateful for any donations of Revision Guides or school uniform. Please drop any items at the school Reception from 3 September 2019.

**Returning Items**

If you still have any books from The Hub or a locker key please return them to the school Reception from 3 September 2019.

If you have any questions about your results or want to apply for PRS please discuss with your HOD.

Yours faithfully,

*R. Andersen-Waters*

Mrs R Andersen-Waters,  
Examinations Officer



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